

**PROCEDURES FOR REPORTING SUSPECTED FRAUD, CASH
SHORTAGES, AND PROPERTY LOSSES**

| Call Internal Audit if: | Call Campus or Local police if: |
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| <ul style="list-style-type: none">• A UT employee is suspected of fraud, waste, or abuse. • A cash shortage of \$250 or more has occurred. | <ul style="list-style-type: none">• A robbery or burglary has occurred. • University property has been stolen or removed without permission. (Equipment should be removed from inventory list, if applicable.) |

* Departments are not required to report shortages less than \$250 with no suspected employee involvement.